



2023-2024  
Spouse Nontax Filer Form

9

Student's Name

Student's MSU Net ID

MSU ID (9 digit)

Spouse's Name

On the FAFSA (Free Application for Federal Student Aid) you reported that you (the spouse) were not required to file a 2021 federal tax return. MSU is required by federal regulations to confirm this information in order to complete the student's financial aid file. Please complete this form, provide any other necessary documentation, and sign the certification statement below.

Read information below, complete the table, and provide ALL documentation requested.  
Request IRS tax documents online at <https://www.irs.gov/individuals/get-transcript> or call 1-800-908-9946.

Spouse was <b>NOT</b> employed in 2021 (had no 2021 income from work)	Spouse <b>WAS</b> employed in 2021 (did earn 2021 income from work but <b>NOT required</b> to file taxes)
<ul style="list-style-type: none"> <li>List "none" for Employer's Name</li> <li>List "0" for Income Amount Earned</li> </ul>	<ul style="list-style-type: none"> <li>List name of each 2021 employer</li> <li>List amount of income earned from each employer</li> <li>Answer <b>YES</b> or <b>NO</b> if you did/did not receive a 2021 W-2/1099</li> </ul>

Spouse's 2021 Employer Name: Do NOT leave blank!	2021 Income Amount Earned: Do NOT leave blank!	Was a W-2/1099 Form provided? *if no, see below*
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Only include information on income earned, including any funds earned through Federal Work Study Program. Do NOT include funds you received from other student financial aid programs, scholarships, or from untaxed sources (i.e. social security, disability, etc.). If additional space is needed, attach a separate sheet.**

**Provide our office with the following REQUIRED documentation (see link/phone # above):**

- Copy of ALL 2021 W-2 and/or 1099 forms from each employer listed above**
  - If misplaced, request a 2021 IRS Wage and Income Statement
  - \*If not available, attach **signed** statement specifying the reason why the W-2/1099 is not available\*
- A 2021 IRS Verification of Non-filing Letter (VNF) required for independent non-filing students – request:**
  - Call phone # above or complete IRS Form 4506-T (check box #7 on form), and submit to IRS by mail or fax (address and fax on page 2 of form based on your state)
  - If unable to obtain, provide student signed statement certifying student attempted to obtain VNF but was unable to; also provide screen shots of the attempt

**Signatures (Note: Signatures MUST BE HANDWRITTEN; electronic signatures/initials will not be accepted)**

By signing this form, I certify that I have provided complete and accurate information to the best of my knowledge.

**Warning: Purposely giving false or misleading information may result in a fine, imprisonment, or both.**

Spouse Signature \_\_\_\_\_ Date \_\_\_\_\_