



2023-2024
Parent Nontax Filer Form

Student's Name	Student's MSU Net ID	9
MSU ID (9 digit)		

Parent's Name

On your student's FAFSA (Free Application for Federal Student Aid), it was reported that you (the parent) were not required to file a 2021 federal tax return. MSU is required by federal regulations to confirm this information in order to complete your student's financial aid file. Please complete this form, provide any other requested documentation, and sign the certification statement below.

Read information below, complete the table, and provide ALL documentation requested.
Request IRS tax documents online at <https://www.irs.gov/individuals/get-transcript> or call 1-800-908-9946.

Parent was NOT employed in 2021 (had no 2021 income from work)	Parent WAS employed in 2021 (did earn 2021 income from work but NOT required to file taxes)
<ul style="list-style-type: none"> List "none" for Employer's Name List "0" for Income Amount Earned 	<ul style="list-style-type: none"> List name of each 2021 employer List amount of income earned from each employer Answer YES or NO if you did/did not receive a 2021 W-2/1099

Parent's 2021 Employer Name: Do NOT leave blank!	2021 Income Amount Earned: Do NOT leave blank!	Was a W-2/1099 Form provided? *if no, see below*
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No

Only include information on income earned, including any funds earned through Federal Work Study Program. Do NOT include funds you received from other student financial aid programs, scholarships, or from untaxed sources (i.e. social security, disability, etc.). If additional space is needed, attach a separate sheet.

Provide our office with the following REQUIRED documentation (see link/phone # above):

- Copy of ALL 2021 W-2 and/or 1099 forms from each employer listed above
 - If misplaced, request a 2021 IRS Wage and Income Statement
 - *If not available, attach a signed statement specifying the reason why the W-2/1099 is not available*
- A 2021 IRS Verification of Non-filing Letter (VNF) – request:
 - Call phone # above or complete IRS Form 4506-T (check box #7 on form), and submit to IRS by mail or fax (address and fax on page 2 of form based on your state)
 - If unable to obtain, provide parent signed statement certifying parent attempted to obtain VNF but was unable to; also provide screen shots of the attempt

Signatures (Note: Signatures MUST BE HANDWRITTEN; electronic signatures/initials will not be accepted)

By signing this form, I certify that I have provided complete and accurate information to the best of my knowledge.
Warning: Purposely giving false or misleading information may result in a fine, imprisonment, or both.

Parent Signature _____ Date _____