



2017-2018
Unusual Enrollment History Appeal

Student's Name

(9 digit) MSU ID

Effective with the 2013-2014 school year, the U.S. Department of Education established new regulations to prevent fraud and abuse by identifying students with unusual enrollment histories. Some students who have an unusual enrollment history have legitimate reasons for their enrollment at multiple institutions. However, such an enrollment history requires a review to determine whether there are valid reasons. **Your 2017-2018 FAFSA has been flagged for "Unusual Enrollment History Review" by the U.S. Department of Education.** To resolve, you must submit this completed form and provide ALL required documentation listed below to our office before you can be considered eligible for Federal Financial Aid programs.

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| Step 1: Review your Federal Financial Aid History |
| <ul style="list-style-type: none"> Review the National Student Loan Data System (NSLDS) at www.nsls.ed.gov for prior schools attended You will need your Federal Student aid PIN to log in |
| Step 2: Prior College Transcripts are Required to be Evaluated |
| <ul style="list-style-type: none"> Contact MSU Registrar's Office to ensure that they received official academic transcripts for ALL colleges/universities you attended |
| Step 3: Letter Explaining Circumstance for Appeal |
| <ul style="list-style-type: none"> If you failed to earn academic credit while receiving Federal aid, the U.S. Department of Education REQUIRES you to <i>explain</i> the circumstances which resulted in your failure to complete academic credits Provide a typed statement explaining why you failed to earn academic credit; Reference situations that occurred during those academic terms in which you failed to earn credit |
| Step 4: Supporting Documentation (required) |
| <p>You <u>must provide documentation</u> to support the circumstance(s) in your appeal. Circumstances are limited to the reasons below. Appeals submitted without documentation will be considered incomplete and will be denied.</p> <ul style="list-style-type: none"> Personal injury/illness <ul style="list-style-type: none"> Must have occurred during semester(s) of academic difficulty <u>Requires doctor's statement, hospital records, or police/accident report</u> Death/serious illness of immediate family member <ul style="list-style-type: none"> Parent/grandparent/children/spouse/sibling <u>Requires doctor's statement, hospital records, or death certificate/obituary</u> Employment changes <ul style="list-style-type: none"> <u>Requires employer documentation</u> showing job loss/employment changes (specify dates) Divorce or separation in your immediate family <ul style="list-style-type: none"> <u>Requires divorce/separation documents</u> or letter from attorney verifying divorce/separation Failure to have a set academic goal/major or misunderstanding of school's Satisfactory Academic Progress (SAP) standards <ul style="list-style-type: none"> May only be used as an excuse one time (<u>requires supporting documentation</u>) Military Withdrawal <ul style="list-style-type: none"> <u>Requires copy of DD214</u> or verification from MSU Center for America's Veterans Other (<u>requires supporting documentation</u>) |
| Step 5: Appeal Decisions (eligibility for federal financial aid) |
| <ul style="list-style-type: none"> IF Approved, student will be eligible for federal financial aid IF Denied, student will not be eligible, and will need to pursue other options, such as Alternative Loans (www.sfa.msstate.edu/loan/) |

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| Certification Statement | |
| By signing this form, I certify that all of the information on this form and any attachments are complete and accurate to the best of my knowledge. Warning: Purposely giving false or misleading information may result in a fine, imprisonment, or both. | |
| Student Signature _____ | Date _____ |